

eventscape

Event management, function venues & décor



Weddings at L' Auberge

L'Auberge, located on the border between Stellenbosch and Somerset West, is a small, Cape cottage style venue ideally suited for small functions and weddings for up to 60 guests (without dancing). This picturesque venue is cosily nestled in between the vineyards and the panoramic mountain ranges of the Boland, and offers an ideal venue for outdoor summer weddings as well as wonderful photographic locations in its manicured garden.



Eventscape wedding service

Venue Hire

Eventscape offers L'Auberge as a venue hire inclusive of tables, chairs, basic table linen (table clothes and napkins), cutlery, crockery, glassware and required waiters / barman. (Maximum of 6 staff per group of 60 guests)

Menus

Their comprehensive menu options range between R180.00 – R220.00 per person for 3 course meal and canapé's. Breakfast, buffet and cocktail menus are also available as wedding options.

Beverages

The bar service can be an open, limited or cash bar as per requirements.

Complete wedding service

In addition to the above services, Eventscape, with more than 20 years event-coordination experience, offers a comprehensive wedding service including events décor, floral arrangement, entertainment and audio / visual.

Wedding and venue fee structure

Venue hire

Inclusive of tables, chairs, basic table linen (table clothes and napkins),
Cutlery, crockery, glassware and required waiters / barman.
(Maximum of 6 staff per group of 60 guests)

R3500, 00

Menu options

3 course meal (R180, 00 per person)
3 course plus canapés (R220, 00 per person)

Beverages

Open bar / Limited bar / Cash bar

Floral requirements

Table arrangements
Mass arrangements
Bridal Bouquet
Bridesmaid bouquets
Corsages
Button holes

Décor Additional

Audio / visual equipment
Entertainment

Service charge

10 % of final food and beverage invoice

Total

Eventscape: Wedding Booking Terms and Conditions

General

1. Rates are valid from 1 August 2009 – 31 May 2010.
2. All quotes are subject to availability. Bookings will ONLY be confirmed on receipt of the required deposits.
3. Music is to be turned down at 23H00 and stop at 23H30, the bar close @ 24H00.
4. Morning Weddings will not commence before 09H00 and will not end later than 13H00 unless other times have been agreed in writing with management. Afternoon Weddings will not commence before 15H00 unless otherwise agreed in writing by management.
5. Functions that continue later than the agreed times will be charged with an additional venue hire.
6. After hours charges will be charged at R1500.00 per half an hour.
7. Children between 4 and 12 years will be charged 50 % of the agreed adult menu price and children under 4 years of age will not be charged.
8. No food or beverage may be brought onto the premises for consumptions without written consent from Management.
9. Free parking is available.
10. Gratuities charged at 10% of food and beverage billing.
11. All prices quoted are exclusive of 14 % VAT.

Bookings

1. Provisional booking are held for a period of 14 days from date of quote.
2. If the agreed deposit is not paid within 14 days, Eventscape reserves the right to cancel the provisional booking without prior notice.
3. All payments are non-refundable.
4. All changes must be made in writing.
5. Cancellations 10 days prior to the function attract a 100% cancellation fee.

Loss and Damage to Eventscape and/or Clients property

1. Neither Eventscape nor its agents or employees shall be liable for any damages of loss suffered by the client, its guests, employees or invitees brought onto the premises for whatever reason, nor for any injury or loss of life of the customer or its employees howsoever caused. The client further indemnifies and holds harmless Eventscape against any claim that may be made against the Company by any third party relating to the provisions of this clause.
2. Should any damages occur to the buildings, furniture, equipment, gardens, décor, floors or linen during the function the client shall be held responsible and billed accordingly.
3. Candle burns/wax damage will be charged to the client.
4. Eventscape will not be held liable for interruptions of services caused by parties out of its control such as water and electricity.

Bar Service

1. No drinks, spirits, beer, soft drinks or food are to be brought and consumed on the premises, without the consent of Eventscape' Management.
2. A corkage fee of R25,00 will apply to bottles of wine & sparkling wine brought onto the premises.

Menu

1. Menu dishes can be subject to seasonal availability.

2. All prices quoted are exclusive of 14 % VAT.
3. Specialized dietary requirements such as Halaal, Kosher meals, vegetarian and allergy specific requirements must be communicated no less than 7 days prior to event.
4. Should actual numbers be less than the guaranteed minimum, charges would be based on minimum number of 30 guests.
5. Should the actual number of persons exceed that of the guaranteed number given, billing will then be adapted to reflect actual numbers.
6. Final changes are to be given in writing 48 hours prior of function date.
7. All entertainers, ministers and other support personnel are to be included in the guaranteed number.

Payment Procedures

1. A booking will only be confirmed and secured by the payment of a 50 % deposit of the total food bill and venue hire.
2. The outstanding amount of the total food and extras bill must be settled 30 days before the wedding / function date.
3. The final appointment to finalize the function procedures, final checklists, final confirmation of the menu and bar requirements, final numbers, will take place no later than 7 days prior to the function.
4. Should the client decide on an open bar, the limit is payable 2 days before the function.

Deposit

1. A deposit of 50 % is required within 14 days of making a provisional booking.
2. Payment can be made by cash at reception or by electronic or direct transfer to our bank account
3. All deposits paid are non-refundable in the event of a cancellation or postponing the function.
4. Deposit slips must be forwarded to Eventscape via email or fax.
5. Eventscape' banking details are as follows :

Eventscape CC., First National Bank, Stellenbosch Branch, Account number: 62115258750, Branch: 200610

I, the undersigned hereby agree to abide by the above terms and conditions set out by Eventscape and I herewith bind myself in my personal capacity as surety for all monies owing, from this agreement. All damages to the allocated buildings, garden, venue, furniture, floors or any other property will be charged to the client.

Date:

Signature:

L'AUBERGE DU PAYSAN P O BOX 1 SOMERSET WEST 7129
Tel 021-8422008 / 8422346 Fax 021-8422308 eventscape@iafrica.com

DIRECTOR: NJ MYBURGH
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